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To: Holders of Antibiotic Permits  
Licensed Wholesale Dealers  
Licensed Pharmaceutical Manufacturers

**Use of Computerised Transaction Record for Antimicrobials (“CTR”)  
as an Alternate Means in Recording Transactions**

Regulation 28 of the Pharmacy and Poisons Regulations (“PPR”) Cap. 138A stipulates that a licensed wholesale dealer or licensed manufacturer is required to record specified particulars for each transaction of Part 1 Poisons or pharmaceutical product acquired or disposed by him in the specified form, unless the Pharmacy and Poisons (Wholesale Licences) Committee (“Committee”) approves another system of recording the transactions. Furthermore, holders of antibiotics permit issued under section 6(1) of the Antibiotics Ordinance (“AO”) Cap. 137 are required to maintain records of transaction for antibiotics received or supplied in accordance with section 7(1) of the AO.

Further to our letter of 12 June 2025<sup>1</sup> regarding the launch of the Computerised Transaction Record for Antimicrobials (“CTR”), we are pleased to inform you that the Committee has approved the use of CTR as an alternative means of recording transactions as required under regulation 28(4) of PPR. Entries made in the CTR will also satisfy the requirement to maintain “written records” as stipulated under section 7(1) of the AO.

If you have not yet registered with the CTR, please do so now via the Drug Office website at <https://ctr.drugoffice.gov.hk/>.

Please also visit our website <https://ctr.drugoffice.gov.hk/> regularly for updates on the latest developments. Should you have any questions or encounter difficulties regarding the registration process, change management of authorised users, or other matters relating to the accuracy of the records shown, please contact our dedicated CTR support team by phone at 39744114 or by email at [ctr\\_info@dh.gov.hk](mailto:ctr_info@dh.gov.hk) for assistance.

Yours faithfully,

(John MT LAU)  
for Director of Health

<sup>1</sup>[https://www.drugoffice.gov.hk/eps/upload/eps\\_news/55631/EN/1/Launch%20of%20CTR%20for%20antimicrobials%202025\\_06\\_19.pdf](https://www.drugoffice.gov.hk/eps/upload/eps_news/55631/EN/1/Launch%20of%20CTR%20for%20antimicrobials%202025_06_19.pdf)